



Otter Pond Homeowner's Association

Board Meeting Agenda Wednesday, February 12, 2020; 3:00 P.M.

Board Members ('20): President – Lois Sailors
Vice President – Charli Oswald
Secretary – Roy Anderson
Treasurer – Tim Heavers
Member-at-Large – Mark Bollinger

Location: Timberline Bank*, 1561 Oxbow Dr.

**Entrance faces Townsend; Conference Room
nearest door (main floor)*

Email: otterpondhoa@gmail.com

WELCOME:

Call the meeting to order; Roll Call; Recognition of Homeowners, scheduled Visitors & Guests.

ADDITIONS/CHANGES TO THE AGENDA:

Review and approve minutes from the Board Meeting of January 8, 2020.

COMMITTEE REPORTS:

Reports from Chairpersons (Architectural; Ponds; Neighborhood Watch; Social; Open Space; Boathouse).

UNFINISHED BUSINESS:

- **Ditch Maintenance Review:** (Bull Basin Construction, LLC): Tim
- **Community Snow Removal update:** Lois
- **FUTURE TOPICS update:**
 - Tennis Court Survey;
 - Policy Addressing "Ruling Board" Membership;
 - Covenant Changes – esp. Short Term Rentals;
 - New Boat House written procedures for 2020

NEW BUSINESS:

- **Financial Review:** Tim
 - Review any outstanding collections
 - Prepare Federal and State Tax Reports
 - Annual Dues Collection Update
- **Non-Compliance Issues:** Board
- **2020 Bid Process update:** Lois
 - *As needed:* landscaping, pest control, ditch maintenance, silt pond clean-out;
- **Covenant Changes update:** Board
- **Other new business or concerns:** Board
- **Next Newsletter ideas:** Board

NEXT REGULARLY SCHEDULED BOARD MEETING: **Wednesday, March 11, 2020 – 3:00 p.m.**